

# SECRET, INFORMATION SECURITY & CONFIDENTIALITY POLICY STATEMENT

This document contains information that is classified as SECRET, INFORMATION SECURITY, and CONFIDENTIAL. This information is intended only for the use of those individuals to whom it is specifically directed. It is not to be disseminated, distributed, or otherwise made available to the public or other personnel who do not have a valid "need to know" without the express written approval of the appropriate authority.

It is the policy of the Department of Defense to protect the security of its information and to prevent the unauthorized disclosure of such information. It is the responsibility of all personnel to protect the security of the information they handle and to report any suspected or actual security breach to the appropriate authority.

Information that is classified as SECRET, INFORMATION SECURITY, and CONFIDENTIAL is to be controlled, stored, transmitted, and disposed of in accordance with the applicable security policies and procedures. It is the responsibility of all personnel to ensure that the information they handle is protected in accordance with these policies and procedures. It is also the responsibility of all personnel to ensure that the information they handle is not disclosed to unauthorized personnel.

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