

THE UNIVERSITY OF THE SOUTH PACIFIC SCHOOL OF DISTANCE EDUCATION BACHELOR OF BUSINESS ADMINISTRATION DEGREE PROGRAM

The University of the South Pacific (USP) is a leading institution of higher learning in the Pacific region. It is committed to providing quality education and research to its students. The School of Distance Education (SDE) is a part of USP that provides flexible learning opportunities for students who are unable to attend traditional face-to-face classes. The SDE offers a variety of programs, including the Bachelor of Business Administration (BBA) degree program. This program is designed to provide students with the knowledge and skills needed to succeed in the business world. The BBA program is a four-year program that includes a variety of courses in business administration, including accounting, finance, marketing, and human resources. The program is designed to be flexible, allowing students to complete their degree at their own pace and in a way that suits their needs. The SDE provides a variety of support services to its students, including academic advising, career counseling, and technical support. The SDE is committed to providing a high-quality learning experience for its students and to ensuring that they are well-prepared for the challenges of the business world.

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一、 總則
本辦法係依據《行政程序法》及《行政執行法》之規定，訂定之。
凡屬本機關所屬各級行政機關，均應遵守之。

二、 目的
本辦法之目的，在於統一各級行政機關之行政程序，提高行政效率，保障人民權益。

第一章 總則

第一條 目的

第二條 適用範圍

第一條 本辦法之目的，在於統一各級行政機關之行政程序，提高行政效率，保障人民權益。

第二條 本辦法所稱之行政機關，指各級政府、縣（市、鎮、鄉、區）政府、縣（市、鎮、鄉、區）政府所屬各級行政機關，及依法執行行政職務之機關。

第三條 本辦法所稱之行政程序，指行政機關執行行政職務之程序，包括行政處分、行政契約、行政執行等。

第四條 本辦法所稱之行政處分，指行政機關對特定人民，依法律之規定，為影響其權利或義務之單方行政行為。

第五條 本辦法所稱之行政契約，指行政機關與人民，依法律之規定，為達成行政目的，而訂立之契約。
