

一、本會為辦理各項業務，特設秘書處，其組織如下：
秘書長：由本會理事會聘請之。
秘書：由秘書長聘請之。
秘書處設於本會辦事處內，其職掌如下：
（一）處理本會日常事務。
（二）整理本會文書。
（三）管理本會財產。
（四）編制本會預算及決算。
（五）辦理本會法律事務。
（六）其他本會理事會所屬事項。

二、本會秘書處之組織，應由本會理事會決議之。
三、本會秘書處之經費，由本會理事會撥充之。
四、本會秘書處之職員，應由本會理事會聘請之。
五、本會秘書處之職員，應由本會理事會解聘之。
六、本會秘書處之職員，應由本會理事會委任之。
七、本會秘書處之職員，應由本會理事會撤銷委任之。
八、本會秘書處之職員，應由本會理事會辭職之。
九、本會秘書處之職員，應由本會理事會辭職之。
十、本會秘書處之職員，應由本會理事會辭職之。

附錄一：本會組織規程

第一章 總則

第一條 本會之組織，依本會章程之規定辦理。
第二條 本會之組織，應由本會理事會決議之。
第三條 本會之組織，應由本會理事會聘請之。

第四條 本會之組織，應由本會理事會委任之。

INTERNATIONAL CONFERENCE ON THE PROTECTION OF PERSONAL DATA 1980

The Conference was held in Ottawa, Canada, from 28 September to 8 October 1980. It was the first of a series of international conferences on the protection of personal data, organized by the International Commission on Data Protection (ICDP) under the auspices of the Council of Europe. The Conference was attended by representatives of 35 countries and 10 international organizations. The Conference adopted the Declaration of Principles and the Recommendation concerning the Protection of Personal Data, which are the main instruments of the Convention for the Protection of Individuals with regard to the Automatic Processing of Personal Data.

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DECLARATION OF PRINCIPLES

1. The Conference recognizes that the protection of personal data is a fundamental right of the individual. It is essential for the individual to be able to control the collection, use and dissemination of his or her personal data. The Conference therefore affirms the following principles:

2. The collection, use and dissemination of personal data should be limited to what is necessary for the purposes specified at the time of collection. The data should be accurate and up-to-date. The data should be held for no longer than is necessary for the purposes specified.

3. The individual should have the right to access the data held about him or her and to have it corrected, amended or deleted. The individual should also have the right to object to the collection, use and dissemination of his or her personal data.

4. The collection, use and dissemination of personal data should be subject to appropriate safeguards, including the appointment of an independent authority to oversee the processing of personal data.

5. The collection, use and dissemination of personal data should be subject to appropriate legal provisions, including the requirement of informed consent of the individual.

6. The collection, use and dissemination of personal data should be subject to appropriate international co-operation, including the exchange of information and the harmonization of laws and practices.

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